

# OAKE PARISH COUNCIL

The next Oake Parish Council Meeting will be held on Thursday 12<sup>th</sup> February 2015, commencing at 7.00pm in the Oake Hall for the purpose of transacting the following business:

Signed by Clerk: *Jill Loader*

Date 8<sup>th</sup> February 2015

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The Public are welcome to attend. If any member of the public wishing to attend the meeting has special requirements please contact the Clerk Mrs Jill Loader 01823 400801 Email: [jill\\_loader@yahoo.co.uk](mailto:jill_loader@yahoo.co.uk)

## AGENDA

1. **PUBLIC SPEAKING TIME** (3 Minutes each )
2. **APOLOGIES**
3. **DECLARATIONS OF INTEREST/DISPENSATIONS**
4. **MINUTES:** To sign and approve the Minutes of the Parish Council Meeting held on the 8<sup>th</sup> January 2015 (Copies circulated to Councillor's).
5. **MATTERS ARISING:**
6. **MATTERS OF REPORT**
  - a) Police Report – circulated by email
  - b) Shop management committee report – Cllr Dunn
  - c) Village Hall Committee report
7. **ITEMS FOR DISCUSSION/DECISION.**
  - a) Hillfarrance Notice Board
  - b) When Solicitor interaction on issues is required
8. **PLANNING APPLICATIONS RECEIVED TO DISCUSS/APPROVE**
9. **PLANNING APPLICATIONS APPROVED BY TDBC – UPDATE**
10. **FINANCE- To discuss/agree the following:**
  - a) Clerks Salary, Expenses payments – see separate sheet
  - b) Risk Assessment Schedule – to discuss & approve – previously circulated
  - c) Approval of Financial Regulations – previously circulated
  - d) Internal Controls Document
  - e) Budget vs Expenditure update
11. **CORRESPONDENCE FOR CIRCULATION:**

Suggested topics for inclusion on future agenda/next meeting Thursday 12<sup>th</sup> March 2015  
Parish Council Meeting.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability) Crime & Disorder, Health & Safety and Human Rights.