

# OAKE PARISH COUNCIL

The Oake Annual Parish Council Meeting will be held on Thursday 8<sup>th</sup> May 2014, commencing at 7.00pm in the Oake Hall for the purpose of transacting the following business:

Signed by Clerk: *Jill Loader*

Date 6th May 2014

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The Public are welcome to attend. If any member of the public wishing to attend the meeting has special requirements please contact the Clerk Mrs Jill Loader 01823 400801 Email: [jill\\_loader@yahoo.co.uk](mailto:jill_loader@yahoo.co.uk)

## AGENDA

1. **ELECTION OF CHAIRMAN**
2. **TO RECEIVE THE CHAIRMAN'S DECLARATION OF ACCEPTANCE OF OFFICE**
3. **PUBLIC SPEAKING TIME** (3 Minutes each )
4. **APOLOGIES**
5. **DECLARATIONS OF INTEREST/DISPENSATIONS**
6. **MINUTES:** To sign and approve the Minutes of the Parish Council Meeting held on the 10th April 2014 (Copies circulated to Councillor's).
7. **MATTERS ARISING**
  - a) Oake finger signposts repairs – update
  - b) Safety Mirror in Oake – update
8. **MATTERS OF REPORT:**
  - a) Police Report (already circulated)
  - b) Shop management committee update
  - c) Village Hall Committee – report – Cllr Bishop
9. **ITEMS FOR DISCUSSION/DECISION.**
  - a) Replacement Tree beside 3 Saxon Close – Mrs Long request
  - b) Oake View Caravan Sales – change of use / planning permission required
  - c) Grant for Hillfarrance Bridge Barrier Repair
  - d) SID – ownership of management to discuss
  - e) New Noticeboard – expenses/installation
  - f) Change of date of June meeting to 19<sup>th</sup> June to approve
10. **PLANNING APPLICATIONS RECEIVED TO DISCUSS/APPROVE – NONE**
11. **PLANNING APPLICATION DECISIONS - UPDATE**
12. **FINANCE- To discuss/agree the following:**
  - a) Clerks Salary, Expenses & other payments – see separate sheet
  - b) To approve Year End Accounts – 2013/14
  - c) To approve Accounting Statements for 2013/14 (Annual Return)
  - d) To approve Annual Governance Statement (Annual Return)
  - e) SLCC membership – subscription due – share fee with other PC's to discuss
13. **CORRESPONDENCE FOR CIRCULATION:**

Suggested topics for inclusion on future agenda/Next meeting Thursday 19<sup>th</sup> June 2014  
Parish Council Meeting.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability) Crime & Disorder, Health & Safety and Human Rights.