

OAKE PARISH COUNCIL

The next Oake Parish Council Meeting will be held on **Thursday 15th September 2016**, commencing at 7.00pm in the Oake Hall for the purpose of transacting the following business:

Signed by Clerk: *David Gliddon*

Date 9th September 2016

The Public are welcome to attend. If any member of the public wishing to attend the meeting has special requirements please contact the Clerk Mr David Gliddon 07828 210076 Email: oakepc@outlook.com

AGENDA

1. **PUBLIC SPEAKING TIME** (3 Minutes each)
2. **APOLOGIES**
3. **DECLARATIONS OF INTEREST/DISPENSATIONS**
4. **MINUTES:** To sign and approve the Minutes of the Parish Council Meeting held on the 14th July 2016 (Copies circulated to Councillors).
5. **MATTERS ARISING:**
 - a) Affordable Housing update
6. **MATTERS OF REPORT:**
 - a) Police Reports for July/August
 - b) Shop management committee update/shop future – Steve Williams
 - c) Village Hall Committee Report
 - d) TDBC Report
 - e) SCC Report
7. **ITEMS FOR DISCUSSION/DECISION.**
 - a) To consider applicants for Co-option to the Parish Council
 - b) To approve and sign the new clerk's contract of employment
 - c) Village Finger Post road signs renovation – Cllr Fern Dunn
 - d) Village Hall AGM – representative/written report from PC.
 - e) Sunshine Fund
 - f) Steps in Rectory Lane, Hillfarrance
 - g) Village Survey responses from the fete
 - h) Closure of Milverton GP Surgery
8. **PLANNING APPLICATIONS RECEIVED TO DISCUSS/APPROVE:**
 - a) **27/16/0016 Siting of mobile home for respite purposes at The Barn at Ayton Fields, Hillfarrance (retention of works already done)**
 - b) **27/16/0018 Change of use of land for the siting of a mobile home for use as a key workers dwelling at Daisycroft, Allerford Road, Norton Fitzwarren (Retention of works already undertaken)**
 - c) **27/16/0020 Erection of ground floor extension on the east elevation at Warnford, Wiveliscombe Road, Hillcommon**
 - d) **27/16/0019 Erection of extension to replacement agricultural building (approval Ref No 27/16/0008) and demolition of old agricultural building at Dollings Farm, Dollings Farm Lane, Oake.**
9. **FINANCE - To discuss/agree the following:**
 - a) Clerks Salary, Expenses & other payments
 - b) To consider joint Play Equipment inspection training @ £200 + VAT per person
 - c) To sign & approve mandate for bank statements to be sent to the new clerk
 - d) To approve Essential Clerks parts 1 & 2 training sessions @ £30 each plus time/travel expenses
10. **CORRESPONDENCE FOR CIRCULATION:**

Suggested topics for inclusion on future agenda/next meeting **Thursday 13th October 2016**

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability) Crime & Disorder, Health & Safety and Human Rights.