

# OAKE PARISH COUNCIL

To all members of the Oake Parish Council - You are summoned to attend the Oake Parish Council Meeting which will be held on Thursday 14<sup>th</sup> November 2013, commencing at 7.00pm in the Oake Hall for the purpose of transacting the following business:

Signed by Clerk: *Jill Loader*

Date 10<sup>th</sup> November 2013

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The Public are welcome to attend. If any member of the public wishing to attend the meeting has special requirements (mobility or sensory impairment) please contact the Clerk Mrs Jill Loader 01823 400801  
Email: jill\_loader@yahoo.co.uk

## AGENDA

1. **PUBLIC SPEAKING TIME** (3 Minutes each )
2. **APOLOGIES**
3. **DECLARATIONS OF INTEREST/DISPENSATIONS**
4. **MINUTES:** To sign and approve the Minutes of the Parish Council Meeting held on the 17<sup>th</sup> October 2013 (Copies circulated to Councillor's).
5. **MATTERS ARISING**
  - a) Footpath stiles and gates – update on Health and Wellbeing Grant – SCC
  - b) No dog fouling signs – update on purchase of signs
6. **MATTERS OF REPORT:**
  - a) Police Report (already circulated)
  - b) Shop management committee update
  - c) Village Hall Committee – report – Cllr Bishop
  - d) Housing needs survey – update
7. **ITEMS FOR DISCUSSION/DECISION.**
  - a) Milverton and District Twinning Association
  - b) Hillfarrance wildflower area and bulb planting area
  - c) Application for Donation 2014/15- Somerset Community Justice Panel – from Oct meeting
  - d) Hedge debris on road
8. **PLANNING APPLICATIONS RECEIVE TO DISCUSS/APPROVE**
  - a) 27/13/0017 – change of use of agricultural land with erection of buildings to form boarding kennels and isolation unit, with replacement access and driveway at Fiveoak Boarding, Hillfarrance, Oake.
  - b) 27/13/0016 – change of use of part of house to provide bed & breakfast accommodation at Knapp Farm, Hillfarrance.
9. **FINANCE- To discuss/agree the following :**
  - a) Clerks Salary and expenses (Nov/Dec) - January 2014 meeting
  - b) Magicweb – domain name renewal – due end of Nov – not received to date.
  - c) Draft Precept for 2014/15 (circulated to councillors)
  - d) Bank reconciliation and cash book to be signed by chairman
  - e) Audit Report Findings – Grant Thornton
  - f) Nat West Bank & NS&I – change of contact details – to sign mandate
10. **CORRESPONDENCE FOR CIRCULATION:**
  - a) TDBC – Planning Training Sessions
  - b) Clerks & Councils Direct – November
  - c) Avon & Somerset Police & Crime Commissioner Newsletter

### **Suggested topics for inclusion on future agenda/Next meeting Thursday 9<sup>th</sup> January 2014.**

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability) Crime & Disorder, Health & Safety and Human Rights.