

**OAKE PARISH COUNCIL**

A meeting of Oake Parish Council will be held on Thursday 11<sup>th</sup> May 2017, commencing at 7.00pm in the Oake Hall for the purpose of transacting the following business:

**AGENDA**

1. Acceptance of Office – To be formally signed by Cllr Christopher Hillier
2. Election of Chairman
3. To receive the Chairman’s Declaration of Acceptance of Office
4. **PUBLIC SPEAKING TIME** (3 Minutes each )
5. **APOLOGIES**
6. **DECLARATIONS OF INTEREST/DISPENSATIONS**
7. **MINUTES:** To approve and sign the Minutes of the Parish Council Meeting held on the 20<sup>th</sup> April 2017
8. **MATTERS ARISING requiring action or update:**
  - a. Oake Close - Street Sign
  - b. Traffic scheme update
  - c. Railway bridge
  - d. Verges on B3227
  - e. Empty dwelling
9. **MATTERS OF REPORT:**
  - a) Police Report for April
  - b) Parish Plan – Cllr Gully
  - c) Village Hall Report
  - d) Village Shop Report - Cllr Dunn
  - e) TDBC Report
  - f) SCC Report
10. **ITEMS FOR DISCUSSION/DECISION.**
  - a) **Affordable Housing in Oake**
  - b) **Sunshine Fund applications**
  - c) **Defibrillator – training update & decision if/where to instal**
11. **PLANNING APPLICATIONS RECEIVED TO DISCUSS/APPROVE:**
12. **FINANCE - To discuss/agree the following:**
  - (a) **Clerks Salary & expenses for April £166.04**
  - (b) **Invoice payments: HMRC £34; P.Archer (audit) £**
  - (c) **Finance update**
13. **MATTERS OF REPORT.**
  1. Chairman
  2. Members of Council
  3. Clerk
14. **CORRESPONDENCE FOR CIRCULATION**
  - a) **Thank you card from Mayor**
15. **Suggested topics for inclusion on next meeting Thursday 15<sup>th</sup> June 2017 at 7 p.m.**

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities, Race, gender, sexual orientation, marital status and any disability, Crime & Disorder, Health & Safety and Human Rights. The Public are welcome to attend. If any member of the public wishing to attend the meeting has special requirements please contact the Clerk Mr David Gliddon 07828 210076 Email: oakepc@outlook.com

Signed by the Clerk: *David Gliddon*

Date 8/05/17