

# OAKE PARISH COUNCIL

Minutes of the Oake Parish Council meeting held at the Oake and District Hall,  
Held on Thursday, 14<sup>th</sup> April 2016 at 7.00pm

1. **PRESENT:** Councillors: A Dyke (Chairman), Mrs F Dunn, D Roots, Mrs S Woodbury, Mrs S Davies & J Sharland. In attendance: Jill Loader (Clerk), and 4 members of the public.
2. **PUBLIC SPEAKING TIME** – a) Saxon Close had a damaged lamp post – clerk to ask Highways/TDBC to replace it. b) Footpath WG9/42 – Tim Leach to find out when the steps to this footpath will be fitted.
3. **APOLOGIES** - Cllr L Peace
4. **DECLARATIONS OF INTEREST/DISPENSATIONS:** Cllr Dunn declared an interest regarding the Community Shop. Cllr Davies declared an interest regarding planning applications relating to Orchard Farm and Dollings Farm.
5. **MINUTES** - The minutes of the Parish Council Meeting held on the 10<sup>th</sup> March 2016 were circulated and signed by the Chairman as being a correct record.
6. **MATTERS ARISING:**
  - a) WI 100 year celebration fund expenditure – Cllr Dunn reported the Village Hall Committee would be receiving the fund of £200.
  - b) Bus Shelter – Tim Leach to provide a quotation for the works as all other contacts had failed to provide other quotes.

## 7. MATTERS OF REPORT

- a) Police Report March 2016 Bradford on Tone Beat

Bradford on Tone, Oake, Nynehead, Langford Budville, Hillcommon and Hillfarrance.

Date	Location	Details
01/03/16	Ham	Harassment
01/03/16	Hillcommon	Attempt on-dwelling burglary
02/03/16	Langford Budville	Non-dwelling Burglary (high value bicycles stolen)
03/03/16	Oake	Public Order offence
03/03/16	Bradford on Tone	Theft from Motor Vehicle – (leaf blower stolen from works vehicle parked on driveway)
09/03/16	Hillcommon	Assault
10/03/16	Bradford on Tone (Heatherton Park)	Harassment
12/03/16	Langford Budville	Attempt theft of scooter outside house – left sideways in middle of road
13/03/16	Hele	Criminal Damage to property
18/03/16	Langford Budville	Harassment
24/03/16	Langford Budville	Domestic Incident
24/03/16	Nynehead	Assault
24/03/16	Bradford on Tone	Criminal Damage to property – fencing cut at Livery stables.

### **Calls to Police**

There were 224 calls to the Police this month for the Wellington Rural area, with 33 for this Beat area. This included a road traffic accident in Bradford on Tone, an abandoned vehicle in Oake, which was removed and seized due to dangerous parking, a road related incident in Nynhead and a suspicious log phoned in, in the early hours of the morning regarding 2 males seen at a rear door in Wellisford with head torches on.

### **Reports of Antisocial Behavior**

There were no reports of Anti-social behaviour this month.

### **Other News**

Beat Surgeries and coffee mornings continue to be attended as and when possible. Please do drop by and say hello when you can.

- b) Shop management committee update** – the results from the shop survey have been very positive with over 60% of the surveys returned, saying people will support the shop more. The shop has certainly seen an increase in trade recently. The committee have lots of ideas to help improve the business ranging from fund raising activities, possible longer opening hours and getting smarter with our suppliers. Steve Williams requested a further £500 donation for training of the new Assistant Manager. Having this person would reduce the need for agency PO staff and reduce costs. After discussion the PC agreed to donate a further £500 towards training costs but no further donations would be offered. The shop now had to stand on its own.
- c) Village Hall Committee** – John Sharland had covered this report under the Annual Parish Meeting, other than the Plant sale was on 14<sup>th</sup> May and the Fete on 16<sup>th</sup> July.
- d) TDBC Report** – No report received.
- e) SCC Report** – No report received.

## **8. ITEMS FOR DISCUSSION/INFORMATION**

- a) Flooding Issues** - a) Pontispool Road now appears to flood on a regular basis after heavy rain. The question was raised did Pontispool Equestrian Centre obtain planning permission to put this hard standing track in. This area actually came under Norton Fitzwarren PC and it was agreed to find out the situation. b) Nynhead Road - this floods and water remains for long periods just past the bungalows from Oake Close. Clerk to ask SCC Highways if the ditch could be cleared which might enable the water to move off the road quicker.
- b) SCF – Memorandum of Understanding** – The final Memorandum of Undertaking was signed by the Chairman. It was agreed May and November would be the months for the grants to be paid out.
- c) The Neighbourhood Plan Meeting** - No further discussion took place as Francis Gully could not attend the meeting. Agreed to agenda this item for May.

## **9. PLANNING APPLICATIONS RECEIVED FOR DISCUSSION/APPROVAL**

The following planning applications below were discussed and supported:

- a) ) 27/16/0005 – Erection of an agricultural building to the south west of The Calf House, Allerford Farm, Allerford Road, Norton Fitzwarren.

- b) 27/16/0006/CR – Prior approval for the proposed change of use from agricultural to flexible use (Class R) and associated internal works at Top Barn, Manor Farm, Halse Road, Heathfield, Oake.
- c) 27/16/0007 – Erection of timber fence at The Calf House, Allerford, Norton Fitzwarren.
- d) 27/16/0008 – Erection of replacement agricultural building at Dollings Farm, Dollings Farm Lane, Oake
- e) 27/16/0009 – Erection of extension to agricultural building for the storage of potatoes (Phase 1) at Orchard Farm, Orchard Lane, Hillcommon
- f) 27/16/0009 – Erection of extension to agricultural building for the storage of potato boxes (Phase 2) at Orchard Farm, Orchard Lane, Hillcommon – the Councillors supported both applications at Orchard Farm, but made comments regarding landscaping/hedging in certain areas should be provided to hide the solid buildings, since the orchard trees had been removed. Also, the main road is liable to flooding off the fields which has increased since the orchard trees have been removed.

## 10. FINANCE

The following payments were approved by the Parish Council.

### a) Payments

Clerks Salary – March	£ 160.85
Clerks expenses – March	£ 30.00
PAYE to HMRC	£ 40.00
Oake & District Community Shop	£ 500.00
Somerset Community Foundation	£ 250.00

- b) i) **Year End Accounts** – the clerk circulated the year end accounts which were approved. Balance as at 31<sup>st</sup> March 2016 was £18,582.80. ii) **Annual Return – Section 1 Annual Governance Statement** - the clerk read through each section and the council agreed the points had been carried out. iii) **Section 2 – Accounting Statement** – the accounting statement was checked and approved as correct. The Chairman and Clerk signed the relevant sections.
- c) **Annual Internal Auditor** – The paperwork and files would now be given to the internal auditor for checking and returned for the May meeting.

- ## 11. CORRESPONDENCE FOR CIRCULATION & OTHER MATTERS:
- a) Flooding update.
  - b) Neighbourhood Plan – re arrangements for Fete.

There being no further business the meeting closed at 8.15pm.

Date of the next Parish Council meeting: Thursday 12<sup>th</sup> May 2016 which is the Annual Parish Council Meeting.

Signed \_\_\_\_\_  
Chairman

Date \_\_\_\_\_