

OAKE PARISH COUNCIL

Minutes of a meeting of Oake Parish Council held on **Thursday 11th October 2018**, commencing at 7.00 pm in the Oake Hall.

Present: Cllrs S.Davies; F.Dunn;F.Gully; I.Ramus; R.Habgood (TDBC - arrived at 7.30 p.m.) & 1 member of the public.

1. Public Speaking Time on agenda items
None
2. Apologies
Cllr C.Hillier; Cllr L.Peace; Cllr A.Dyke
3. Declarations/Interests
None
4. Minutes: To approve and sign the Minutes of the Parish Council Meeting held on the 13th September 2018
The minutes were approved and signed as a true record by the Chair.
5. Planning
The Clerk had just received notification of an appeal against an enforcement notice by issued by TDBC, regarding the siting of a Park Home stationed on the land at Ayton Fields, Hillfarrance. After discussion, it was agreed the Parish Council would meet to discuss their response to The Planning Inspectorate on Thursday 25th October at 6.30 p.m. with the deadline being November 7th.
6. Parish Council Website
After discussion it was agreed to revamp the Oake.org.uk website to make it more user-friendly and suitable for the Neighbourhood Plan. The Clerk agreed to take the lead on this and would liaise with Robert Edwards from Magic Webs. Councillors agreed to look at the website and determine if there were any redundant tabs. Cllr Gully will speak with Mr Edwards regarding Neighbourhood Plan requirements. Funding would be taken from the Transparency Grant acquired in 2017.
7. Social Media Policy
It was agreed that the Webmaster for the Oake.org.uk would be The Clerk. It was agreed that the two admins responsible for posts on the Council's Facebook page would be solely the responsibility of The Clerk and The Chair. It was agreed that the admin for the Neighbourhood Plan Facebook posts would be Cllr Peace.
8. Code of Conduct
It was agreed that the Council continues to use the TDBC Code of Conduct covering councillors behaviour. The Clerk would ensure this was on the Oake.org.uk website.
9. Outdoor Gym Equipment
Councillors briefly discussed the possibilities of installing such equipment which was expensive unless grants could be sought out. It was agreed that Cllrs Hillier and Davies would further investigate and report back.
10. Footpaths report
None
11. Report SCC
None
12. Report TDBC
Cllr Habgood reported on the following matters:
 - **Chief Executive of TDBC was retiring and a replacement was being sought**
 - **Transformation project was progressing well**
 - **TDBC Website was being redesigned & councillors were now "paperless"**
 - **Car Park signage and new payment methods in place**
 - **TDBC to administer the Park and Rides for 1 year.**
13. Training
Cllr Dunn will be attended the Well-Being training on 16/10/18 at Somerton and will receive her Speedwatch training on October 22nd.
14. Reports:
 - (a) Police Report for September
The report was noted.
 - (b) Parish Plan
Cllr Gully reported on the following:
 - **Locality Grant of approximately £7,500 had been successfully applied for and received**
 - **Community events to be held on Friday October 26th 6-9 p.m. and Saturday 27th 10-5 p.m.**

- **Housing Needs Survey and Neighbourhood Plan results would be available and display boards used**

Cllr Gully was thanked for her sterling efforts in getting this major project thus far.

(c) Village Shop

Alex Antill reported on the latest news:

- **3 new staff have settled in well**
- **A renewed lottery grant had been submitted for < than £100k**
- **Additional grant applied for from Power to Change**
- **Possible crowd funding application linked to Aviva**
- **No response to the pre-planning application – suggestion that a full planning application be made**
- **Shortage of volunteers but this could be seasonal**

(d) Traffic Calming

Nothing to report

(e) Village Hall

The Clerk agreed to contact the Chair Hilary Weller for forthcoming committee meeting dates

15. Finance - To discuss/agree the following:

- Clerks Salary & expenses for September £262.49; HMRC £57.20; Community Council for Somerset £6,459.75 all agreed.**
- Sunshine Fund – Received £4,779.72 on October 1st. Next round to be discussed at November meeting. Deadline October 19th. It was agreed that SCF administer the fund for the forthcoming year.**
- Finance update:**
£27,467.40 (including £2509.75 CIL funds; £7,598.50 Neighbourhood Plan funds; £911.19 Transparency fund & £4,779.72 Sunshine Fund)

16. Matters of Report.

a) Chairman

- **The new “Oake” sign was in place on the Nynehead Rd**
- **Replacement bollard in place at Saxon Close**
- **“Plastic Conference” attended by the Chair**

(b) Members of Council

Cllr Dunn reported on a resident who had found the Village Agent extremely helpful

17. Correspondence: **The Clerk would respond to the Mayor’s secretary to accept the invitation for the Chair and her husband to attend the Remembrance Service in Taunton on 11/11/2018**

18. Suggested topics for inclusion on next meeting **Thursday 8th November 2018 at 7 p.m.**

- **Sunshine Fund Grants**
- **Agreement of a Peppercorn Rent for the proposed new Village Shop**
- **Gym Equipment**
- **Draft Budget Plans/Precept for 2019/20**

The meeting closed at 8.18 p.m.