

OAKE PARISH COUNCIL

**Minutes of the Oake Parish Council meeting held at the Oake and District Hall,
on Thursday, 12th February 2015 at 7.00pm**

1. **PRESENT** - Councillors: A Dyke (Chairman), D Roots, J Sharland, Mrs S Woodbury & Mrs F Dunn. In attendance: Jill Loader (Clerk), Cllr James Hunt & 1 member of the public.
2. **PUBLIC SPEAKING TIME** - a) agreed to get the white lines refreshed over speed bumps.
b) clerk to pursue costs and designs of no dog fouling signs for next meeting.
3. **APOLOGIES:** Cllr C Bishop
4. **DECLARATIONS OF INTEREST/DISPENSATIONS** –
Cllr Dyke declared an interest in item 7(a) Hillfarrance Noticeboard.
5. **MINUTES** - The minutes of the meeting held on the 8th January 2015 were circulated and signed by the Chairman as being a correct record.
6. **MATTERS ARISING:**
 - a) Bridge ownership on footpath by The Anchor – no further news had been received from Tim Leach.
 - b) Diversion of Footpath WG/9/39 – this had now been confirmed by SCC Rights of Way.
7. **MATTERS OF REPORT**
 - a) **Police Report - GT021 Beat Report for January 2015**

Crime
1 x Public Order Offence – Fear or Provocation of Violence – Runnington
1 x Wildlife Crime – Nynehead – Investigation on-going
1 x Violence against the person – Hele
1 x Non-dwelling break – Langford Budville – outbuilding broken into and items stolen.
Items recovered, with on-going investigation regarding offender/s
1 x Production of Controlled drug Class B – Poole – under investigation
1 x Attempted theft of Livestock – Oake – 3 rams attempted to be stolen.

Calls to police
6 x traffic/vehicle incidents
1 x domestic incident
1 x suspicious vehicle – Lowmoor Industrial Estate – Tonedale
1 x Animal concern – Allerford – Ongoing investigation

Other
Please note the change of your Beat Team's telephone numbers;
PC Adrian Hopper
07889658015
PCSO Sharon Cridlin
07889655302

Please also note, new Beat Posters will be distributed shortly with Beat Surgery dates for 2015.

Monday 30 March 2015 signifies the start of a new shift pattern for your local Beat Team, so there will be some change to Beat Surgery dates. This will be advertised as soon as possible.

- b) **Shop management committee update** - Fern Dunn reported that a remembrance plaque to go on the new table and chairs at the shop would be purchased for two previous committee members. A new Manager for the shop was required and would be advertised.
- c) **Village Hall Committee** – John Sharland stated that most of the works resulting from the 10 year inspection had been carried out. Two new committee members had joined recently.

8. ITEMS FOR DISCUSSION/INFORMATION

- a) **New Church Noticeboard** at Hillfarrance – it was agreed to give a contribution of £175 towards the new church noticeboard in Hillfarrance.
- b) **Solicitor Interaction** procedure - after discussion it was agreed that a solicitor would be instructed on any matters once the Clerk had exhausted all options and felt it necessary to get formal legal advice/interaction when a situation could no longer be resolved reasonably.

9. PLANNING APPLICATIONS RECEIVED FOR DISCUSSION/APPROVAL - None received.

10. PLANNING APPLICATIONS APPROVED BY TDBC – UPDATE

- a) 27/14/0029/T – fell of one coniferous tree within Hillfarrance Conservation Area at Mansfield House, Hillfarrance – approved 9 January 2015.
- b) 27/14/0025/AGN – Agricultural storage building at Orchard Farm, Hillcommon – approved 13 January 2015.

11. FINANCE

Payments

Clerks Salary - January	£ 200.85
Clerks expenses – January	£ 30.00

The above payments were approved by the Parish Council.

- a) **Balance of Accounts at 1 January 2015** – Current a/c £4,061.86, Deposit a/c £1,780.29, NS&I a/c £1,048.66. Unpresented cheques £260.85. Balance £6,629.96 The Chairman signed the bank reconciliation form as correct.
- b) **Review of Financial Regulations** – The clerk had circulated an updated version of the Financial Regulations which were discussed and adopted.
- c) **Risk Assessment Schedule** – this document previously circulated was discussed and adopted.
- d) **Internal Controls Document** – this previously circulated document was discussed and adopted.
- e) **Budget vs Expenditure to date** - the expenditure to date was within budget. Clerk to follow up previous correspondence relating to the audit refund of £100 from TDBC.
- f) **Bank Reconciliation Check** – it was agreed Cllr Roots would carry out this check to follow Financial Regulations.

12. CORRESPONDENCE FOR CIRCULATION & OTHER MATTERS:

- a) Letter received from Cotford St Luke Parish Council – re-drawing of Parish Boundary on land between Halse Water and Cotford St Luke Playing Field. After discussion it was agreed to put a notice into the local magazine and noticeboard informing residents of this request. Clerk to contact TDBC to ask for advice on how the Parish Boundary is re-drawn legally. Clerk to contact CSL PC to inform them of our actions to date.

- b) TDBC Citizenship Awards – agreed for Cllr Dunn to provide a write up for the person nominated and clerk to complete form.
- c) Notice of Parish Elections – clerk to provide a separate notice for the magazine informing residents of vacancies onto the PC.

There being no further business the meeting closed at 7.55pm.

Date of the next Parish Council meeting: Thursday 12th March 2015.

Signed _____
Chairman

Date _____