

OAKE PARISH COUNCIL

Minutes of the Oake Parish Council meeting held at the Oake and District Hall,
Held on Thursday, 10th March 2016 at 7.00pm

1. **PRESENT:** Councillors: A Dyke (Chairman), Mrs F Dunn, D Roots & J Sharland. In attendance: Jill Loader (Clerk), TDBC Cllr R Habgood, PCSO S Cridlin (part-time) and 3 members of the public.
2. **PUBLIC SPEAKING TIME** – none
3. **APOLOGIES** - Cllrs Mrs L Peace, Mrs S Woodbury, Mrs S Davies & SCC Cllr J Hunt.
4. **DECLARATIONS OF INTEREST/DISPENSATIONS:** Cllr Dunn declared an interest regarding the Community Shop.
5. **MINUTES** - The minutes of the Parish Council Meeting held on the 11th February 2016 were circulated and signed by the Chairman as being a correct record.
6. **MATTERS ARISING:**
 - a) WI 100 year celebration fund expenditure – Cllr Dunn would report the WI's decision at the April meeting.
 - b) Bus Shelter – permission had been given from SCC Highways repairs could be carried out with cones protecting the works, and not to carry out the works during rush hour at the start and end of the day. Agreed action: Clerk to get permission to cut hedge which was owned by Mitchells. Obtain quotes to replace window Perspex and paint inside shelter only.
 - c) General Power of Competence - the resolution was passed that Oake Parish Council were eligible to use the General Power of Competence. The clerk was qualified and two thirds of the councillors had duly been elected in May.

7. MATTERS OF REPORT

- a) **Police Report** - Bradford on Tone Beat – PCSO Sharon Cridlin read out the following report:

Bradford on Tone, Oake, Nynehead, Langford Budville, Hillcommon and Hillfarrance.

Date	Location	Details
29/01 – 01/02	Nynehead Court	Non-dwelling burglary of Maintenance lock up – nothing stolen
05/02	Oake	Theft of mobile phone from Golf club
07/02	Oake	Theft from Motor Vehicle – wallet stolen from handbag in vehicle left on front seat whilst parked in Village Hall
14/02	Hillfarrance	Criminal Damage to vehicle – domestic related

Calls to Police

There were 171 calls to the Police this month for the Wellington Rural area, with 29 for this Beat area. This included a concern for welfare call at Bradford on Tone, and a firearm log relating to shooting in a field at Langford Budville. There were also 3 suspicious logs called into the police; 1 regarding a male turning up at Oake Manor Golf Club, asking for scrap, one regarding the Hunt at Langford Budville and one with regards to vehicles in Ham.

There have also been several road related logs regarding the flooding and wet weather conditions. A few vehicles had got caught out in the high water!

A further vehicle that had been seen in suspicious circumstances in our area, was caught up with and then prohibited and furthermore seized for various offences. The driver was reported for no insurance and no driving licence.

Reports of Antisocial Behavior

There were no reports of Anti-social behaviour this month.

Other News

Beat Surgery posters have been distributed and displayed. A very successful Bike Marking event has been held in Wiveliscombe at Kingsmead School with over 20 bikes security marked.

- b) Shop management committee update** – Fern Dunn reported the shop surveys had been circulated and many responses returned. The shop committee would be reviewing the results on 14 March. Update would follow at the April meeting.
- c) Village Hall Committee** – John Sharland reported the village hall was doing well. The playground was being used a great deal. There were lots of hall bookings. There were disabled parking issues which needed addressing.
- d) TDBC Report** – Cllr Habgood reported the Core Strategy was being re-written at the moment, which forms the main document for planning. The Strategic Development Plan was at the Inspectorate for approval. Main concerns within TDBC was the Comeytrowe housing development which had been passed. The Budget has been set for next year to balance the books. The Cllr was asked to find out how the Affordable Housing Scheme was progressing as it had been hoped a planning application would have been submitted in December.
- e) SCC Report** – No report received.

8. ITEMS FOR DISCUSSION/INFORMATION

- a) Flooding Issues** - this would be put on the agenda for April's meeting. However it was noted that although flooding signs had been put out along the main road people still tried to go through. This resulted in 7 cars getting stuck. This has a knock on effect of putting up car insurance within the parish post code, particularly Hillfarrance.
- b) SCF – Memorandum of Understanding** – The clerk had circulated the revised draft memorandum of understanding from SCF for discussion. There were a few minor amendments to the document. It was hoped the final paper would be available for signing off at the April meeting.
- c) The Neighbourhood Plan Meeting** held on 23rd February had been very informative and useful to understand what was involved. It was agreed the whole community must get involved and to see if anyone was interested in joining a committee to progress this. A stall at the village fete in July was mentioned as a good starting point to gauge interest. The guest visitor Mrs Francis Gully outlined her experience in producing Neighbourhood Plans, being a Qualified Planner and living locally. She agreed to bring along some NHPs so the council could see the type of documents other councils had produced. It was still early days as to whether the council would go down this route. Agenda item for next meeting.
- d) Annual Parish Meeting** – it was agreed to send out invitations for groups and organisations to attend with reports as usual. Fern Dunn agreed to provide refreshments.

9. PLANNING APPLICATIONS RECEIVED FOR DISCUSSION/APPROVAL

The following planning application below was discussed:

- a) 27/16/0004 – Erection of an agricultural building at Dollings Farm, Dollings Farm Lane, Oake.
The Councillors had no objections and supported the application.

10. FINANCE

The following payments were approved by the Parish Council.

a) Payments

Clerks Salary – Feb	£ 200.85
Clerks expenses – Feb	£ 30.00
Stuart Todd Associates	£ 240.00
Oake & District Community Shop	£1,500.00

- b) **Balance of Accounts:** The balance as at 29 February 2016 was £20,499.49.

- c) **Annual Internal Auditor** – it was agreed to ask P Archer to carry out the internal audit for the council.

- d) **External Auditor Changes** – The clerk informed the meeting to decide whether or not to opt out of the external audit arrangements that Smaller Authorities' Audit Appointments Ltd (SAAA) are putting in place, which will take effect from April 2017. It was unanimously agreed to remain in as the current system worked and Oake may not have to pay an External Audit Fee.

11. CORRESPONDENCE FOR CIRCULATION & OTHER MATTERS:

There being no further business the meeting closed at 8.20pm.

Date of the next Parish Council meeting: Thursday 14th April 2016 which was also the Annual Parish Meeting starting at 6pm.

Signed _____
Chairman

Date _____