

OAKE PARISH COUNCIL

Minutes of a meeting of Oake Parish Council held on **Thursday 10th May 2018**, commencing at 7.00 pm in the Oake Hall.

Present: Cllr Susan Davies; Cllr Fern Dunn; Cllr Frances Gully; Cllr Chris Hillier; Cllr Ian Ramus; Cllr Adrian Dyke; Mr David Gliddon – Clerk; Cllr James Hunt & 3 members of the public.

1. Election of Chairman

Cllr Susan Davies agreed to stand for the forthcoming year.

Proposed by Cllr Hillier Seconded by Cllr Dunn

2. To receive the Chairman's Declaration of Acceptance of Office

Cllr Davies duly signed the Declaration of Office.

3. Election of Vice-Chairman

Cllr Fern Dunn agreed to stand for the forthcoming year.

Proposed by Cllr Davies Seconded by Cllr Gully

4. Public Speaking Time

None

5. Apologies

Cllr Peace

6. Declarations/Interests

Cllr Dyke – Hillfarrance Church (Item 12)

Cllr Ramus – Reminiscence Learning (Item 9 a)

7. Minutes: To approve and sign the Minutes of the Parish Council Meeting held on the 12th April 2018

The minutes were approved and signed as a true record by the Chairman.

8. Planning

Case Ref: 27/18/0009

Proposal: Erection of timber framed agricultural barn at the land adjoining Pontispool School Cottage, Pontispool, Norton Fitzwarren.

The Council fully supported the application.

9. Sunshine Fund Applications

a) Reminiscence Learning.

A request for £1,850 was held over until June, when it was hoped further information would be available from both the applicant and the school. The council was concerned that a new Headteacher was to be appointed and may not wish to proceed with such a demanding project. The Clerk would contact SCF and request they pursue the matter.

b) Oake Day Centre

The Council granted £300 of the £500 requested and would, in future, like to see both a set of financial accounts and evidence as to how the money is spent. The Clerk would request SCF contact the applicant with this request.

10. Emergency Plan

Cllr Hillier gave a comprehensive report on a meeting he had attended in Milverton. This “wash-up” meeting identified a number of logistical and resource issues that had not been addressed. This would help Oake Parish Council when it implemented its own Plan. Cllr Hillier was thanked for his attendance and valuable feedback.

11. Unauthorised developments and encampments

After discussion it was agreed this survey from SCC was not relevant to the Parish and we would not respond.

12. Church Gate, Hillfarrance

A request for a contribution towards the cost of a new gate was received from the PCC. It was agreed to fund the whole amount of £473.00 from CIL funds.

13. Meeting Dates 2019

Dates for 2019 were agreed with the Annual meeting being held on **April 4th** (subject to Hall availability) with **April 25th** as reserve. The Parish Council Meeting will be held first at 6 p.m. followed by the Annual Meeting immediately afterwards.

14. Report TDBC

None

15. Report SCC

Cllr Hunt updated the Council on Unitary Authority consultation; Illegal Roadworks; Regional Adoption Agency & the Energy Innovation Centre in Bridgwater

16. Reports:

- a) **Police Report** for April was discussed with particular concern being shown for the dogs & sheep worrying in the area.
- b) **Parish Plan**
Cllr Gully reported that the Survey had now gone to every household in the Parish & encouraged everyone to return this by May 25th. Planning Consultants were now being considered to write the Neighbourhood Plan. Next Meeting is Tuesday 15th May.
- c) **Traffic Calming update**
SCC had reported, through Martyn Evans, that revised plans were being drawn up despite difficulties caused by staff shortages.
- d) **Village Hall**
Agency cleaners were now being used and Hall users were requested to only use disabled spaces for genuine reasons.
- e) **Village Shop**
The covenants letter had been signed and responded to favourably by Persimmon Homes. No response had yet been received from the owners of Saxon Farm. A representative from the Shop Committee would be invited to attend the next Council Meeting on June 14th.
- f) **Footpaths**
Jonathan McClelland reported on continued problems with damaged bridges in the area which had caused closure of footpaths. There is no timescale for repair due to cost implications. He was thanked for his work in this important field.

17. Finance - To discuss/agree the following:

- a) Clerks Salary & expenses for April £190.91 HMRC £39.60; Ms P. Archer £40.00; SALC £200.25; Amy Shepherd £278.07; D.Gliddon £59.99 (Office 365); Cllr Hillier £78.85
(noticeboard repairs)

These were approved.

b) **Finance update**

- Precept of £5,600 & CIL income £1519.95 received from TDBC
- Current Account at 04/05/2018 **£22,772.85**
- Deposit Account at 04/05/2018 **£2,846.34**
- Clerk's Salary increase from April 1st to £9.71 per hour

18. Matters of Report.

- a) The Chairman reported on her useful contact with Bev Norman on Road Closures; New Housing development decision unlikely before the end of May; Oake Close residents were now aware of the reasons behind void properties and the relocation of those in some Woolaway homes.
- b) Members of Council
- Cllr Hillier reported on his ongoing repairs to noticeboards and was thanked for his hard work
 - After discussion it was agreed the Council could not support the use of the Telephone Box for advertisements
- c) Clerk
- Copies of posters advertising an Affordable Housing Day on June 6th were distributed.

19. Correspondence:

A "Thank You" card had been received from the Mayor of TDBC for the charitable donation.

The Meeting ended at 8.20 p.m.

The next meeting will be held on **Thursday 14th June 2018 at 7 p.m.**