

OAKE PARISH COUNCIL

Minutes of a meeting of Oake Parish Council held on Thursday 12th October 2017, commencing at 7.00pm in the Oake Hall

Present: Cllr Susan Davies; Cllr Fern Dunn; Cllr Frances Gully; Cllr Chris Hillier; Cllr Roger Habgood (arrived 7.12 p.m.)

1. Public speaking

None

2. Apologies

Cllr Ian Ramus; Cllr Louise Peace; Cllr Adrian Dyke

3. Declarations of Interest/Dispensations

Cllr Dunn – Village Shop; Cllrs Dunn, Davies & Gully – Village School

4. Minutes

The minutes for September were approved and signed as a true record by Cllr Davies

5. Planning: Case Ref:27/17/0017/CQ Prior approval for proposed change of use from agricultural building to dwelling house (Class C3) and associated building operations at The Barn, Ayton Fields, Hillfarrance.

Councillors discussed this application at length and determined to support the application, with preference, however, for an agricultural tie to be applied to the building.

6. Items for discussion/decision:

(a) New Oake Village Road Sign/Logo

Cllr Gully will discuss the design of a new sign with the Neighbourhood Planning Group (NPG). There will be a sign at either end of the village incorporated into the new traffic calming measures. A Crest/Logo for the Village/Parish Council will also be discussed by the NPG.

(b) Oake School CIL funding application for new play equipment

It was agreed that the school should be invited to apply to the Sunshine Fund as the Council had limited funds which were to last until 2020.

(c) Traffic Calming updates

The planter issue was still causing problems. If unresolved the Clerk would write to Mr Cridland formally requesting permission to go ahead with the removal of the obstacle.

(d) Additional weed-killing

It was determined that the NPG environmental section would be asked to undertake a clean-up. The council would then consider budgeting for additional weed-killing in 2018/19.

(e) Action Plan Ideas for 2017/18

- Financial Plan
- Fingerpost renovation
- Small Play area upgrade
- Surveys completed
- Road Markings improved
- Road signs in place

(f) Meeting Dates 2018

It was determined to keep to the second Thursday of each month. The Clerk will contact the Village Hall to book the dates for 2018.

7. Report from TDBC

- The council is currently undertaking a transformation programme with “enabling technology”.
- The outcome of the proposed merger between TDBC & WSDC is still awaited.

8. Matters of report:

(a) The Police report for September was discussed & the Clerk was asked to contact PCSO Baker asking her to continue with her patrols discouraging illegal, dangerous and inconsiderate parking near the school.

(b) Neighbourhood Plan

The Council agreed to the Designation letter prepared by Cllr Gully. The Clerk would now send this to TDBC for consideration.

(c) Village Shop

The EGM would be held on the 27th October. New shareholders had emerged and the public had been invited. The Council agreed that the Chair should hold informal discussions with the sub-committee representative(s) to “agree in principal and without financial commitment” items such as electricity, drainage etc for the proposed new location.

9. Finance

- (a) Payments: Clerk’s Salary/expenses - £190.51; HMRC £40.00; Frances Gully £49.00 (printing expenses); Grant Thornton £120 (Audit) were approved.
- (b) Grants to Parish Organisations – Oake PCC £500; Hillfarrance PCC £500; Heathfield PCC £450; Oake Play Area £500; Oake Recreation Area £1050; Hillfarrance Green £100 for grass cutting were all approved and would be paid when TDBC released the funds.
- (c) Financial update

Cash Book	
Opening Balance	£14,625.81
Add: Receipts	£ 0.02 interest
	£14,625.83
Less: Payments	£ 448.13
	£14,177.70
Closing balance per cash book as at 4/10/2017	<u>£14,177.70 (including £1,592.50 CIL funds)</u>

10. Training reports

Cllr Hillier reported back on his very useful training session held in September.

11. Matters of report

(a) Members

- Cllr Hillier reported on the Nynehead Road/signing improvements which the Clerk had actioned.
- A broken drain cover and exposed water pipes were also reported and actioned by the Clerk.
- Cllr Gully requested a paper copy of the TDBC Development Plan. Cllr Habgood agreed to get one otherwise the Parish Council would purchase at £15.00 per copy.

(b) Correspondence

- The Remembrance Service invitation, from the Mayor of TDBC, was accepted by Cllr Davies. The Clerk would reply on her behalf.

The meeting closed at 8.32 p.m.

The next meeting will be held on November 9th 2017