

Minutes of a meeting of Oake Parish Council held on **Thursday 12th April 2018**, commencing at 7.10 p.m. in Oake Village Hall.

Present: Cllr Susan Davies; Cllr Fern Dunn; Cllr Ian Ramus; Cllr Chris Hillier; Cllr Frances Gully; Cllr Adrian Dyke; Cllr Louise Peace; Cllr Roger Habgood. Mr David Gliddon (Clerk) & 1 member of the public.

1. Public speaking

Mention was made of trees needing to be cut back by the roundabout.

2. Apologies

Cllr James Hunt

3. Declarations of Interest/Dispensations

Cllr Peace – Village Shop

4. Minutes of the meeting held on March 8th, 2018

The minutes were approved and signed as a true record by the Chairman.

5. PLANNING

a) Case Ref: 27/18/0004

Proposal: Erection of Conservatory to the rear of Tamarisk, Blagroves Rd, Oake.

Supported.

b) Case Ref:27/18/0007

Proposal: Construction of a pad of concrete for storage of silage, agricultural building & associated works at Blagroves Farm, Blagroves Rd. Oake.

Supported subject to satisfactory disposal of storm water

c) Case Ref: 27/18/006

Proposal: Partial rebuild and conversion of barn to agricultural workers dwelling at The Barn, Ayton Fields, Hillfarrance Road, Hillfarrance.

Opposed due to lack of information.

d) Case Ref: 27/18/0010

Proposal: Erection of single storey side extension, conversion of single garage and construction of link between garage and house at 16 Saxon Close, Oake

Supported

e) Town and Country Planning Act 1990 Appeal under Section 174

Allerford Farm, Allerford Rd, Norton Fitzwarren.

Appeal Reference APP/D3315/C/17/3189840

The council supported TDBC's actions and would write to the inspectorate by the deadline date.

6. Items for discussion/decision:

(a) Traffic Calming/crossing plan updates

No further information.

b) Village Shop updates

New Covenants letter to be signed by the Chair and sent to the owners of Saxon Farm and Persimmon Homes.

c) Bus Service Reduction

This was causing problems and the Council was disturbed that it had not been consulted. The Chair would follow this up.

7. Approval of Policies:

a) Standing Orders – Approved

b) Financial Regulations -Approved

- c) Risk Assessment – Approved
- d) Asset Register - Approved with the addition of land ownership of both the Village Hall Land and The Barn
- e) Social Media. – Approved
- 8. Report from **SCC** - None
- 9. Report from **TDBC** – Cllr Habgood reported on a consultation due to take place on new wards when the TDBC & WSDC merger takes place. He also reported on residents flooding concerns in Hillfarrance.
- 10. **Matters of report:**

(a) Police report for March 2018

The report was noted by councillors.

b) Neighbourhood Plan

As matters were discussed at the Annual Meeting there was nothing further to report, apart from all councillors being welcome to attend meetings.

11. Finance

(a) Payments: Clerk's Salary/expenses - £190.51; HMRC £40.00; TDBC £50.00 (Mayor's Charity Fund); SALC £25.00; Village Hall £18.30

All payments were approved.

b) Financial update

End of Year accounts were signed off by the Chairman.

c) Audit & appointment of internal auditor

- 1) **The Annual Governance Statement was discussed and approved by the Council with the Chair and Clerk both signing off the document.**
- 2) **The Annual Accounting Statement was approved and signed off by the Chair and Clerk**
- 3) **The Council appointed Philippa Archer as internal auditor for the accounts**
- 4) **The Council was being given an Intermediate Audit by the External Auditors which had meant additional work and evidence being provided by The Clerk.**

12. Training

Cllr Ramus had attended basic training in March.

13. Matters of report

(a) Chair

- The Chair had notified enforcement & given advice to the residents who had complained about work at Hardacres Yard.
- The Chair would send a map and explanation of Highway concerns at Hillcommon
- The Chair would compose a letter regarding poor Road Closure signage which was costing local businesses dearly. This would then be forwarded by The Clerk to the SCC portfolio holder Cllr John Woodman.

b) Members

- **Cllr Hillier had investigated suitable materials for repairing the noticeboard at a cost of £49.25. This was approved.**
- **Discussion took place regarding funding of the MPH MRI Scanner appeal. It was not felt appropriate for the Council to donate funds.**

14. Suggested topics for next meeting on May 10th, 2018

- Annual Meeting – election of Chair
- Emergency Plan