

## OAKE PARISH COUNCIL

Minutes of a meeting of Oake Parish Council held on **Thursday 14<sup>th</sup> September 2017**, commencing at 7.00pm in the Oake Village Hall.

Present: Cllr Sue Davies (Chairman); Cllr Adrian Dyke; Cllr Fern Dunn; Cllr Louise Peace; Cllr Frances Gully; Cllr Ian Ramus; Mr David Gliddon (Clerk); & 4 members of the public.

### 1. **Public speaking**

- It was reported that climbing frame timbers were needing repair/replacement and the Village Hall were dealing with this
- A new editor was needed for The Hall News as Penny Williams was stepping down

### 2. **Apologies**

- Cllr Chris Hillier's apologies were accepted as he was on a council training session

### 3. **Declarations of Interest/Dispensations**

- Cllrs Dunn and Peace (Village Shop)

### 4. **Minutes**

The Minutes of the Parish Council Meeting held on July 13th, 2017 were approved and signed, with a minor amendment at 7 (a) pt 3, as a true record by the Chairman

### 5. **Planning:**

#### **Case Ref: 27/17/0014**

Proposal: Change of use of agricultural building to agricultural workers dwelling and removal of Condition No 07 (agricultural occupancy tie) of application 27/96/0012 at Saxon Farm, Oake

- After discussion, it was agreed to respond with "No further Comment".
- **Case Ref: 27/17/0010** was deferred to the October meeting as it was a late arrival

### 6. **Items for discussion/decision:**

- (a) Cllr Dunn asked on behalf of St Bart's Church for space on the Village Noticeboard. This was unanimously agreed.
- (b) Parking on Hillfarrance Green was a problem, with some residents using it for long-term parking. Cllr Dyke was given authority to speak to anyone abusing this and in certain circumstances the Clerk would write to those concerned asking them to desist.
- (c) A new Parish Footpath Warden volunteer appointment was made, with Jonathan McClelland kindly having volunteered to replace Tim Leach.
- (d) Cllr Dunn volunteered to be the Council's representative at Village Hall Meetings, with other councillors supporting as and when necessary.
- (e) Additional verge cutting work by Deane DLO was discussed and deferred until the beginning of 2018
- (f) Action Plan for 2017/18 - Cllr Davies asked for ideas and projects that councillors would wish to consider, to be brought to the next meeting or sent to the Clerk for inclusion.

### 7. **Reports from SCC and TDBC**

- **None received**

### 8. **Matters of report:**

- (a) **Police reports** for July/August were discussed and noted with very few problems in Oake ( see separate Police Reports for details)

#### **(b) Neighbourhood Plan**

Cllr Gully reported that an application will shortly be submitted for an "Awards for All" Grant, that will fund facilitation of 2 surveys re: Housing needs in the Parish of Oake. These will be fully funded and carried out by the Somerset Community Foundation.

It was reported that an Editor would be needed to put the Neighbourhood Plan together and a volunteer would be sought.

**(c) Village Shop**

The shop sub-committee were working hard on plans with an EGM now being held on October 27<sup>th</sup> for members only. It was hoped that parishioners would contact Cllr Dunn with their thoughts, concerns and any ideas to make the shop a success.

**9. Finance**

- (a) **Annual Return** – the Clerk reported on the conclusion of an External Audit of the Council’s finances, which were being well managed.
- (b) **Payments:** Tim Leach £35 (grass cutting Mar – July); Clerk’s Salary expenses July/August £332.08; HMRC £68; Cllr Susan Davies £13.05 (travel)

**(c) Financial update**

Balance of Accounts to 05/09/17

Current Account: £11,780.19

Reserve Account: £ 2,845.62

Total:£14,625.81

**10 Training report**

- Cllr Davies attended training for new Chairs at Somerton in July.
- Cllr Hillier attended Being a Good Councillor training September 14<sup>th</sup>
- Cllr training at Watchet in July was cancelled at short notice, which Cllr Gully had planned to attend

**11. Matters of report**

**(a) Chair**

- Cllr Davies reported that the Clerk’s annual appraisal had been carried out with Cllr Dyke. As a result, the Clerk’s hours would increase by 0.5 hrs per week (equating to 21.7 hrs per month) The Clerk was also moved from point 15 to point 17 on the salary scale.

**(b) Members**

- Cllr Dunn publicly thanked Bryn Collins for his excellent work in repainting the village phone box/book exchange.
- Cllr Ramus reported that he had successfully completed his on-line Community Speedwatch training, but had heard nothing back
- No further news had been received on the Traffic Calming plans and the Clerk was requested to follow this up with Cllrs Hunt, Habgood & SCC officers

**12. Correspondence**

- A “Thank you” letter had been received from Wivey Link for the council’s £500 donation.

The meeting closed at 8:22 p.m.

**The next meeting is on October 12<sup>th</sup>, 2017 & apologies have been received from Cllrs Peace and Ramus**