

OAKE PARISH COUNCIL

**Minutes of the Oake Parish Council meeting held at the Oake and District Hall, on:
Thursday the 14th June 2012 at 7.00pm**

1. **PRESENT**

Councillors: A Dyke (Chairman) C Stokes, Mrs Y Yeoell, D Roots, Mrs F Dunn,
Cllr W Sargent, Cllr C Bishop.

In attendance: Bryan Howe (Clerk)

Also present: Members of the public.

The meeting was digitally recorded.

PUBLIC SPEAKING TIME

Agenda and Minutes

Members of the public said that the agenda was not published on the web site, the clerk said he would look into the process of publishing the agenda and the approved minutes on the web site, and he will ensure that in future the agenda will be available on the web site at least a week before the Parish Council meeting.

Maintenance of verges, members of the public were very concerned about the lack of maintenance in the Oake area, and they asked the Parish Council if the issue could be raised with Taunton Deane Borough Council. The clerk said he would write to T.D.B.C.

Parking by the school, the issue of cars parking on junctions to drop off children or pick them up from school was raised and there was serious concern that there could be an accident if this is not controlled. It was agreed that the clerk will contact P.C.S.O. Fyne to explain the concern and ask if she could monitor the problem and report back.

2. **APOLOGIES**

None

3. **DECLARATIONS OF INTEREST**

None

4. **MINUTES**

The minutes of the meeting held on the 10th May 2012 were circulated and signed by the Chairman as being a correct record.

5. **MATTERS ARISING**

Speed Watch Scheme

The clerk confirmed that he had contacted the Police and they are prepared to train any volunteers. The Parish Council will ask for volunteers in the June issue of the 'News of the Village booklet'.

Bookmarks

Cllr Dunn said that there are a number of bookmarks left over from the Jubilee celebrations and she suggested selling them at the village fete on the 25th June for a minimum donation of 50p. This was agreed.

6. **MATTERS OF REPORT**

Police report

P.C.S.O. Fyne did not attend the meeting, and did not provide a report.

Shop steering Committee update

Cllr F Dunn said things are moving on with the committee now being an official Limited Company. The lease is still being worked on and it could be at least one or two months before any future major developments occur.

Notice boards.

The clerk provided a new contact name and address of a man who makes notice boards in Taunton.

C Stokes said there is a site meeting arranged this week with Taunton Deane Borough Council's D.L.O. They have a second hand notice board and will check that it fits. Cllr C Bishop reminded the meeting that all quotes and pricing should be sent to the clerk and then discussed at the next meeting in July.

Web site updating and draft Minutes

The clerk apologised that the agenda was not on the website and it was agreed that he will contact Marcia to gain access to update the web site himself in order to ensure that all documents are on the web site in time. It was also agreed that draft minutes will not be published on the web site or on the notice board until they are approved by the Parish Council.

'News from the Villages'

Cllr C Bishop asked why there was not a Parish Council report in the 'News from the Villages' booklet in May. The clerk said that he had sent the report to the editor before the closing date of the 19th May but for some reason it did not get in the booklet. Various people said that they were having problems communicating with the editors so it was agreed that the clerk will ensure that correct contact details are obtained.

7. ITEMS FOR DISCUSSION

National saving account

The clerk said that Marcia Maunder (Ex clerk) is still the authorised signature on this account and he asked if the Council want to keep the account open, a discussion took place and it was agreed that the account will remain open to support the local post office. It was also agreed that the signatory's should be changed to Cllr A Dyke and Cllr Y Yeowell.

Village Hall Committee

Cllr C Bishop updated the meeting saying that at the last village hall committee meeting the main subjects were the arrangements for the forthcoming fete and the expansion of the 'Village Hall News' booklet. Also they are considering purchasing a floor cleaner and having the carpets cleaned.

Housing needs survey

The clerk read an e mail he had received from 'First Step Homes' saying that they are going to carry out an independent housing needs survey to identify if a need exists within the Oake Parish area and it asked for comments from the Parish Council. This was fully discussed and due to fact that the Parish Council had already said they did not feel there was a need the clerk would acknowledge the e mail and say that there are no further comments.

Community Council for Somerset

The clerk said he had received the annual subscription invoice from the Community Council for Somerset for £35. It was agreed to continue to subscribe to the service.

External Audit 2013/14

The clerk informed the meeting that a new five year contract had been signed for the external audit service from September 2012 with the company- Grant Thornton UK.

9 **PLANNING**

Applications received

27/12/0015/16

Erection of an extension to an agricultural building for livestock housing, phase 1 and 2, at Orchard Farm, Hillcommon

The Parish Council supports this application but consideration must be given to landscaping of the site to screen the view of the buildings to others.

27/12/0013

Erection of stables and Hay barn at Hazelmere, Hillcommon

The Parish Council supports this application as the stables are considered not to have a detrimental impact upon visual or residential amenity.

27/12/0017

Erection of stable block at the old rectory, Hillfarrance.

The Parish Council supports this application as the stable block is considered not to have a detrimental impact upon visual or residential amenity.

Decided

27/12/0010

Erection of first floor extension over the garage to form habitable accommodation and erection of single storey extension to ground floor at Ham Barn.

Other Planning Issues

Appeal by Mrs S Woodbury regarding planning application 27/11/0018. The clerk informed the meeting that the appeal was in progress and representations must be received by the 1st June 2012. The chairman confirmed that he had made a representation.

Contravention – the clerk reported that a contravention notice had been received regarding a number of structures/buildings erected on land to North of Altona Park. Hillfarrance.

10 **FINANCE**

Clerks Salary (April)	£189.12
HMRC Tax for Clerk	£39.78
Community Council for Somerset	£35.00

The above payments were approved by the Parish Council.

2012/2013 Budget

The Clerk provided a revised budget to consider and answered questions. Also a discussion took place regarding the way in which the budget monitoring will be presented. The revised budget was agreed and a new format will be provided to the next meeting. Cllr C Stokes suggested that the Parish Council should be contributing to reserves every year and Cllr C Bishop said that any surplus would automatically contribute to reserves at the year end. It is the intention of the Parish Council to increase the reserve as at the end of 2012/13.

11 **CORRESPONDENCE FOR CIRCULATION/OTHER MATTERS**

The Clerk circulated various documents.

Footpaths

Cllr C Bishop said that the footpath sign had fallen off at the layby the flood alleviation scheme. The clerk said he would notify the S.C.C.

Suggestions for the next Parish Council meeting, to be held on the 12th July 2012.

- Bus service withdrawal

Signed _____

Date _____

The meeting closed at 8.26pm